



Open National Invitation to Tender

N°03/AONO/C-BDJA/SIGAMP/CIPM-TBEC/2025 OF 19 FEBRUARY 2025 IN EMERGENCY PROCEDURE
FOR THE EXECUTION OF THE CONSTRUCTION OF THE COMMUNITY HOUSE AT BATCHICHEU-FONDANTI
(PHASE 2) IN THE BANDJA SUBDIVISION, UPPER NKAM DIVISION

Funding: Public Investment budget 2025

1. Subject of the invitation to tender

Within the framework of the execution of the Public Investment Budget 2025, the Mayor of Bandja Council hereby launches in emergency procedure, an Open National Invitation to tender for the **CONSTRUCTION OF THE COMMUNITY HOUSE AT BATCHICHEU-FONDANTI (PHASE 2)** in the Bandja subdivision, upper Nkam division.

2. Nature of services

The works, which are the subject of this open national invitation to tender shall include:

- Masonry;
- Framework-roofing;
- Ceiling-opening;
- Electricity;
- Painting;
- Sanitary installation;

3 - Allotment Delivery deadline

The works shall constitute in one lot.

4 - Estimated cost

The estimated cost of the works is :

N°	DESIGNATION of Works	SUBDIVISION	DIVISION	Execution deadline (month)	Provisional bid bond (en FCFA)	Provisional cost (IN F CFA)	
						AE	CP
1	CONSTRUCTION OF THE COMMUNITY HOUSE AT BATCHICHEU-FONDANTI (PHASE 2)	BANDJA	Upper Nkam	03	400 000	20 000 000	20 000 000

5 - Delivery deadline.

The maximum delivery deadline provided for by the Contracting Authority shall be four (03) months.

6. Participation and origin

Participation in this invitation to tender is open on equal terms to all Cameroonian law firms with expertise in the field of civil engineering works.

7. Funding

The works that are the subject of this invitation to tender shall be financed by the Public Investment Budget 2025.

Imputation:

8. Bidding method

The mode of submission selected for this consultation is offline.

9. Provisional bid bond

Each bidder must provide an act of provisional bid bond, valid for thirty (30) days beyond the validity date of the offers and will be established by a bank approved by the Minister in charge of Finance, the list is annexed. The amount of the bond is CFA francs three hundred and four hundred thousand (400 000). The absence of the bid bond issued by a first-rate bank or financial body of first category authorised by the Minister in charge of Finance to issue bonds for public contracts shall lead to the immediate rejection of the offer. A bid bond submitted but that does not have any relation with the consultation concerned shall be considered as absent. The bid bond presented by a tenderer at the bid opening session shall not be accepted

10. Consultation of the tender documents.

The tender file may be consulted during working hours at the Bandja divisional office of (SIGAMP) city hall Bandja council upon publication of this Invitation to tender.

It may equally be consulted online on the COLEPS platform at the following addresses: <http://www.marchespublics.cm> and <http://www.publiccontracts.cm>, tél: 69139137,

on the ARMP website (www.arpmp.cm) or on any other electronic communication means indicated by the Project Owner (to be specified).

11. Acquisition of the Tender file

The file Tender Document can be obtained during working hours from the SIGAMP CITY hall (against presentation of a receipt of payment at municipal recipe of Bandja a non-refundable sum of **thirty four thousand (34 000) CFA francs**, representing the cost of acquisition of the Tender file.

It is equally possible to obtain the electronic version of the Tender File by downloading it free of charge through the addresses indicated above. However, online submission is subject to the payment of Tender File purchase fees.

12. Submission of bids:

Each bid drafted in English or in French in Seven (7) copies including one (1) original and six (6) copies shall be submitted at the SIGAMP council Bandja near the festive place, upon publication of this invitation to tender not later than 24 March at 11 a.m. local time deposited against a receipt and shall be labelled:

Open National Invitation to Tender

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FOR THE EXECUTION OF CONSTRUCTION OF THE COMMUNITY HOUSE AT BATCHICHEU-FONDANTI (PHASE 2) IN
THE BANDJA SUBDIVISION, UPPER NKAM DIVISION**

«To be opened only during the bid-opening session»

13. Admissibility of tenders

The administrative documents, the technical offer and the financial offer must be placed in separate envelopes and submitted in a sealed envelope.

The Project Owner shall not accept:

- Bids bearing information on the identity of the tenderers;
- Bids submitted after the closing date and time for submission of bids;
- Envelopes without indication on the identity of the Invitation to Tender;
- Bids non-compliant with the bidding mode;
- Failure to comply with the number of copies specified in the RPAO or offer in copies only;

Any incomplete offer in accordance with the prescriptions of the Tender File shall be declared inadmissible. Especially the absence of a bid bond issued by a financial body or institution approved by the Minister in charge of Finance to issue bonds for public contracts or the failure to comply with the model documents of the Tender File shall lead automatically to the rejection of the bid without any other procedure. A bid bond submitted but not relating to consultation concerned shall be considered as absent. A bid bond presented by a bidder during the bid opening session shall not be accepted.

14. Opening of Bids

Bids shall be opened in one phase. The administrative, technical and financial bids shall be opened on the **24 March 2025 from 11 a.m.** local time by the Commission for Public Procurement, in the presence of the bidders or their duly authorized representatives having full knowledge of the file.

Under pain of rejection, the administrative documents required, must be produced in originals or true copies certified by the issuing service an administrative authority (Divisional Officer...) in accordance with the Special Condition set in the invitation to tender.

They must not be older than three preceding the original date of submission of bids (3) months or must not have been established after the signing of the tender notice.

In case of absence or non-conformity of a document in the administrative file during the opening of bids, after a 48(forty-eight) hours deadline granted by the Board, the file shall be rejected.

The opening of bids must take place no later than one hour after the deadline for receipt of tenders set out in the Tender File.

15. Evaluation criteria

The evaluation criteria consist of two types: the eliminatory criteria and essential criteria.

15.1 Eliminatory Criteria

The Eliminary criteria set out the minimum requirements for admission to the next essential evaluation criteria. Failure to comply with these criteria lead to rejection of the tender. These include :

- a) Absence of Bid Bond at opening of bids;
- b) Failure to submit, beyond the 48(forty-eight) hours deadline after the opening of bids, a document of the administrative file deemed non-compliant or absent (except the bid bond);
- c) False declaration, fraudulent schemes falsified or forged documents ;
- d) Obtain less than 78,26% of yes (18 yes to 23);
- e) Omission of a quantified unit price in the financial bid;
- f) Absence of an element in the financial offer (submission, BPU, DQE);
- g) Absence of integrity charter dated and signed ;
- h) Absence of the dated and signed commitment statement to comply with environmental and social clauses ;
- i) Absence in the technical bid of the declaration of the non-abandon of works.

15.2 Essential criteria

The essential criteria are those so-called primary key or to judge the technical and financial capacity of the candidates to perform the Works, subject of the Listing Application.

The main criteria for qualification details of which are found in Exhibit 16 of this DAO include:

- A. OVERVIEW OF THE OFFER ;
- B. STAFF ;
- C. EXPERIENCE ;
- D. MATERIALS
- E. CAPACITY MOBILIZATION OF FINANCIAL RESOURCES ;
- F. METHODOLOGY OF EXECUTION OF WORK.

16. Attribution

The contracting authority will award the contracts to the bidder whose bid is evaluated to be the least cost, fulfilling the technical and financial capacities required. Bidders who present anormally low bids would be disqualified following regulation in place which prescribes obtention the expertise of Public Contract Regulatory Agency (PCRA) after seeking explanation from the bidder concerned. The successful bidder is invited to present as soon as possible after signing of the award decision, than within seven days and under penalty of annulment of that decision awarding the Bandja divisional office of SIGAMP for the establishment and the subscription of its market. Failure to appear, the contract is awarded to the next.

17. Maximum number of lots

One lot (R.A.S)

18. Validity of offers

Bidders shall be bound by their bids for a period of ninety (90) days with effect from the date of opening of bids.

19. Further information

Further information may be obtained during working hours at the Bandja council tél: 694139137 or online on the COLEPS platform via <http://www.marchespublics.cm> and <http://www.publiccontracts.cm>, or any other electronic communication means indicated by the Project Owner.

20. Fight against corruption and malpractices

For any denunciation of corruption attempt practices, facts or acts, please call the National Anti-Corruption Commission (NACC) on 1517, the Authority in charge of Public Contracts (MINMAP) (SMS or call) on (+237) 673 20 57 25 and 699 37 07 48, the ARMP on or the PO/DPO on 14. Additional information -

N.B For any problem attempt at corruption or bad practice must be reported in writing and by telephone to the Minister Delegate at ti Presidency of the Republic in charge of public procurement with a copy to the National President anti-corruption (CONAC) at the followin toll-free number: 673 20 57 25 / 699 37 07 48 or contact CONAC at the toll-free number: 1517

Copie :

- MINMAP (pour information) ;
- ARMP/OU (pour publication et archivage);
- DDMINEPAT/HNK (pour information) ;
- Président CIPM/BDJA(pour compétence) ;
- Archive

Bandja, le 28 FEB 2025

THE MAYOR
(Contracting Authority)

Le Maire

Commandeur de l'Ordre de la Valeur